

Milpitas Preschool Program • 2007-2008 School Year



Animal Crackers

This program encourages creative hands-on fun while learning cooperation, problem solving, language, music, motor skills and more. The open environment promotes eager children numerous choices to be independent well-rounded individuals. Overcoming children's separation anxiety from parents and family is important for a child to grow in confidence in this class. Ages 3.2 years (38 months) **and** not entering Kindergarten in Fall 2008 (see Please Note section).

Please note:

- Classes meet at the Community Center.
- Children must be 3.2 years (38 months) of age **by the first day of class, and** not entering Kindergarten in Fall of 2008, to meet the minimum/maximum age requirement.
- Participants must be potty trained, no pull-ups allowed.
- Additional nominal fees may be required for field trips and special projects.
- Please provide an extra set of clothes each day for water and other activities.
- The class fee includes one T-shirt. Should a child cancel out of the class after the first day of class, the T-shirt fee will be deducted from the amount refunded.

KinderKids

KinderKids is a sensory-motor based, hands-on class for those energetic children entering Kindergarten in the Fall of 2008. KinderKids focuses on the whole child: socially, emotionally, physically and intellectually through instruction, exploration and discovery, language and Kindergarten readiness skills. A variety of fun choices encourage creative learning each day. Parents are requested to volunteer some of their time to assist in the classroom. For children 4-5 years **and** entering Kindergarten in Fall 2008 (see below).



KinderKids

Please note:

- Classes meet at the Community Center.
- Children must be 4 years of age before December 1, 2007, **and** the child must be entering Kindergarten in Fall of 2008, to meet minimum/maximum age requirement.
- Additional nominal fees may be required for field trips and special projects.
- The class fee includes one T-shirt. Should a child cancel out of the class after the first day of class, the T-shirt fee will be deducted from the amount refunded.

2007-2008 School Year Animal Crackers & KinderKids Program

Code	Class	Age	Days	Times	Dates	Location	#Days	Non-Res / Res Fee
1105.811	Animal Crackers	3.2-4 y	MW	9:15-11:45 am	Sept 10-May 21*	MCC	61	\$1,011 / \$1,001
1105.812	Animal Crackers	3.2-4 y	MW	12:45-3:15 pm	Sept 10-May 21*	MCC	61	\$1,011 / \$1,001
1105.813	Animal Crackers	3.2-4 y	Tu/Th	9:15-11:45 am	Sept 11-May 22*	MCC	62	\$1,028 / \$1,018

Please Note: *No classes held 9/27, 11/1, 11/12, 11/22-23, 12/24-1/4, 1/21, 1/23, 2/12, 2/18-2/22, 3/12, 4/14-18, 5/5

Code	Class	Age	Days	Times	Dates	Location	#Days	Non-Res / Res Fee
1103.811	KinderKids	4-5 y	MW	8:30-11:30 am	Sep 10-May 21*	MCC	61	\$1,210 / \$1,200
1103.812	KinderKids	4-5 y	MW	12:30-3:30 pm	Sep 10-May 21*	MCC	61	\$1,210 / \$1,200
1103.813	KinderKids	4-5 y	Tu/Th	8:30-11:30 am	Sept 11-May 22*	MCC	62	\$1,229 / \$1,219
1103.814	KinderKids	4-5 y	Tu/Th	12:30-3:30 pm	Sept 11-May 22*	MCC	62	\$1,229 / \$1,219

Please Note: *No classes held 9/27, 11/1, 11/12, 11/22-23, 12/24-1/4, 1/21, 1/23, 2/12, 2/18-2/22, 3/12, 4/14-18, 5/5

Early Registration for Preschool's Fall 2007-Spring 2008

Milpitas Residents: Thursday, June 7 • 8:00 am

***Non-Residents: Thursday, June 21 • 8:00 am**

Milpitas Community Center, 457 E. Calaveras Blvd.

Milpitas residents are required to bring 2 forms of proof of Milpitas residency - Driver's license and current utility bill, bank statement or credit card statement). Spaces in KinderKids classes may be limited due to current Animal Cracker participants having priority registration into the next school-year session. **To register, please use the registration form on the next page. No faxed or mail-in forms will be accepted. Registration forms will not be accepted earlier than these listed dates.**

*Program may fill during resident registration. Please call our office at (408) 586-3210 prior to June 21 to find out space availability.

Preschool Payments

The fee listed for each class is for the full session. Twenty-five percent (25%) of the fee is due when registering. An additional \$100.00 non-refundable Registration Fee is also due at the time of registering.

The balance can be paid in 3 equal payments (due on or before November 2, 2007, January 4, 2008, and March 7, 2008). To make your payments easier, you can pre-authorize us to charge your credit card for the additional payments on the above dates.

Due to the popularity of the Preschool Programs and to allow for the maximum number of children to participate, participants may only be registered in one class.

General Preschool Information

Learn About the City of Milpitas Preschool Program

The City of Milpitas Preschool is dedicated to providing a nurturing learning environment in which young children and their families explore and grow. The preschool years are very critical in a child's life. At an accelerated rate, they are beginning to learn who they are, who other people are, and what the world around them is all about. We believe that "play" is essential for children to learn.

Answers to Frequently Asked Questions Regarding ...

Preschool Curriculum

The City of Milpitas Preschool encourages a developmental approach to learning. Through many avenues of explorative play, children learn necessary skills with emphasis on social skills. Our program curriculum offers a wide variety of activities in order to give children the opportunity for self-discovery and the freedom to create by using their own imagination through individual choices. We view the child as a whole, which means we facilitate each child's social, emotional, intellectual, and physical growth. We create activities that allow children to express themselves in all of these areas. We believe in creating a "yes" open environment with reasonable boundaries. Our preschool is designed for safe and challenging activities. Our philosophy is based on the belief that each child is unique and deserves the opportunity for full development.

Registration

Registration for Animal Crackers and KinderKids classes (Fall 2007-Spring 2008 school-year) begins **Thursday, June 7 for Milpitas residents** and **Thursday, June 21 for non-residents**.

Waiting List

If the class you register for is full, you will be notified that your child or children have been placed on a waiting list. It is not necessary to call the Community Center to inquire about your child's status. When an opening occurs, you will receive a notice by mail or phone.

Preschool Refund Policy

In order to receive a refund check in the mail, you must notify the office 10 calendar days prior the first class. **A \$10 service charge is withheld from each class you are requesting a refund from. The \$100 Registration Fee is non-refundable. If you already received the program's T-shirt, the \$10 T-shirt fee included in the class fee will not be refunded.**

The Preschool Coordinator has the discretion to transfer children between classes. Transfers are allowed only through the written approval of the Coordinator between the 1st class through the 2nd week of class. No refunds or transfers will be granted after the 2nd week of class. Persons enrolled on the Waiting List will be informed of openings as soon as they occur and fees will be based on the number of remaining classes.

Late Pick-Up Policy

For the safety of our participants, it is required that they are picked up on time at the end of each class. Should the participant be picked up late, a \$10 late fee starting one minute after the end of class will be charged, with an additional \$10 for every 10 minutes thereafter. Should the participant not be picked up within a half hour of the end of the class, the Milpitas Police Department will be contacted.

Parents Orientation Night

Parent Orientation will be held at the Community Center for Animal Crackers on Tuesday, September 4, 6:30-8:00 pm, and KinderKids on Thursday, September 6, 6:30-8:00 pm. Parents are invited to an information night covering the preschool policies and procedures. This is also an opportunity for the enrolled children to see their assigned classrooms and meet the teachers. Typically, the orientation lasts about one hour. Registered participants will be sent a reminder postcard prior to this event.

Potty Training

Children need to be totally independent in the bathroom. No "pull-ups" are allowed. Parents will be called to change their clothes if their children have bathroom accidents. Children with frequent accidents may be dropped from the program.

Separation Anxiety

For many children, preschool is their first exposure to being away from the family. To help the teachers build important relationships with the children, we

encourage parents to show their support by waiting in the lobby during these transitional times. We also suggest a family photo be sent with their children to class each day.

Field Trips

Parents are required for all field trips. Most field trips are within walking distance. Please pay special attention to drop off and pick up places as they may vary. For example, on occasion parents will be requested to drop off their children at a nearby park and pick up at the regularly scheduled time. Depending on the destination, there may be a minimal fee required.

Snacks

Children need to bring their own healthy snacks each day. Sweets and candy are discouraged.

English as a Second Language Preparation

In order to help children transition successfully into the preschool environment, parents are asked to introduce helpful English vocabulary at home, which will assist the child in communicating better with the Preschool teachers and other children in the class.

Parent Volunteers

Parents are welcome in the classroom. Parents volunteering on a regular basis will be required to complete an MVP (volunteer) application and pass the screening and interview. This process requires a fingerprint background check through the Department of Justice.

Please call the Preschool Coordinator at (408) 586-3204 for additional questions.



Milpitas Preschool Registration Form • Fall 2007-Spring 2008
One Child Per Form • Registration is June 7 (non-residents, June 21)

Participant's Name: First: _____ Last: _____

Address: _____ City: _____ Zip: _____

Home Phone: (____) _____ Child's Age: _____ Date of Birth: ____/____/____

Mother's Name: _____ Work #: (____) _____ ext. _____ Cell Phone (____) _____
(mother/guardian)

Father's Name: _____ Work #: (____) _____ ext. _____ Cell Phone (____) _____
(father/guardian)

Email Address: _____ Does the participant require any special accommodations to participate in these activities? ☐ YES ☐ NO If Yes, a staff member will contact you.

Class Registration Information (Child must be registered in the appropriate class according to their birthdate.)

Circle your class choice:
Participant may be enrolled in only one class per session.

Animal Crackers	MW	Morning Session
KinderKids	T/TH	Afternoon Session

Class Fee*

\$100.00 Registration Fee
\$ _____
Total Due: \$ _____

Payment

☐ Check
☐ Credit Card
*25% of class fee and non-refundable Registration Fee is due at time of registration. Balance can be paid through Payment Plan.

Credit Card Information: Type of Card: MasterCard VISA

Name on Card: _____ Card Number: _____ Exp (M/Y): ____/____

Signature Authorizing Use: _____ ☐ I authorize this card to be charged the balance due in three equal payments on 11/2/2007, 1/4/2008 and 3/7/2008. ____ initial

Emergency Information

Doctor/Health Plan: _____ Medical Number: _____

Medications: _____ Allergies: _____

Names of Persons Authorized (*other than parents*) to take child from the facility: (This child will not be allowed to leave with any other person without written authorization from parent or guardian. Please include those with whom your child may carpool. Should there be an emergency, and the child's parent is unreachable, this person will also serve as an emergency contact to whom your child can be released.)

Name	Phone	Cell Phone	Relationship
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Waiver of Liability

THIS WAIVER LIMITS THE CITY'S LIABILITY. PLEASE READ IT CAREFULLY BEFORE SIGNING. IF YOU HAVE QUESTIONS ABOUT THIS WAIVER, ASK BEFORE SIGNING.

I, _____, declare that I am the parent/legal guardian of _____ ("child"). I hereby agree to allow my Child to participate in the activity designated above ("Activity"). I further agree to indemnify and hold harmless the City of Milpitas, its officers, directors, employees, contractors, agents, and volunteers from all liability for any injury or loss of property that may be suffered by my Child arising out of, or in connection to, the Activity. I agree that this Waiver shall apply to any injury or loss of property suffered by my Child during any transportation that occurs as part of the Activity regardless of whether this transportation is provided by the City or a third party. For purposes of this Waiver, transportation shall include, but not be limited to, the following: City vehicle driven by a City employee; Private vehicle driven by City employee; Private vehicle driven by a third party, including carpools; Walking, bicycling or any other form of non-motorized transportation; Public transportation; Transportation that is contracted by the City from the Milpitas Unified School District or other governmental agency. I further agree that the City of Milpitas may use my name, my Child's name and any photographs, videos, motion pictures or recordings for any promotional or publicity purposes without liability or further obligation to me. I further agree that in the event that I or the person I have designated as the Emergency Contact Person, above, cannot be reached, the City of Milpitas may take whatever action deems necessary in the event that my Child becomes sick or is injured and that this Waiver shall fully apply in such circumstances. BY MY SIGNATURE, I CERTIFY THAT I HAVE READ AND UNDERSTOOD EACH AND EVERY PARAGRAPH OF THIS WAIVER AND HAVE AGREED TO ALL OF ITS PROVISIONS. I FURTHER CERTIFY THAT ALL OF THE INFORMATION I HAVE PROVIDED ON THIS FORM IS COMPLETE AND ACCURATE. I FURTHER CERTIFY THAT THE REFUND POLICY HAS BEEN PROVIDED TO ME AND THAT I HAVE READ AND UNDERSTOOD IT.

Signature: _____ Parent ☐ Legal Guardian ☐

Print Name: _____ Date: _____